FINANCIAL AID CHECKLIST

PRIOR TO RECEIVING YOUR FINANCIAL AID PACKAGE:

☐ Complete 2016-2017 FAFSA online at [www.fafsa.gov](http://www.fafsa.gov)
  ○ Columbia FAFSA School Code: 002707

☐ Complete Planned Enrollment Form (part time students only)
  - Log on to NetPartner ([https://studentviewer.finaid.columbia.edu/](https://studentviewer.finaid.columbia.edu/)).
  - To log in, enter your CU ID#, (begins with a C followed by nine digits) and your password, which is your date of birth in MMDDYYYY format. DO NOT LOG ON AS A FIRST TIME USER.
  - Once you are logged on, click on the Apply Online tab and complete and submit the form.

AFTER RECEIVING FINANCIAL AID PACKAGE:

☐ Accept/Decline awards
  1. Log on to NetPartner
  2. Click on Accept Awards tab
  3. Change status from “Pending” to “Accept” or “Decline”
  4. Click on Submit button

☐ Complete the following required loan documents (required documents are listed under Documents tab of NetPartner as Not Received – click on document name to complete):
  ☐ Master Promissory Note (MPN) for Federal Direct Stafford Loans
  ☐ Entrance Interview/Counseling for Graduate Students (covers Stafford and Graduate PLUS Loans)

IF NECESSARY, REVIEW OPTIONS FOR APPLYING FOR ADDITIONAL LOAN FUNDS

☐ To apply for a Federal Graduate PLUS Loan
  1. Go to [https://apply.jrn.columbia.edu/register/16-17GPL](https://apply.jrn.columbia.edu/register/16-17GPL)
  2. Under the Student Financial Planning Forms List, click on 2016-2017 Federal Direct Graduate PLUS Loan Request and Credit Authorization Form for School of Journalism
  3. Log on and complete form
  4. If you have not done so already, you must complete the Federal Graduate PLUS Loan Master Promissory Note found at: [www.studentloans.gov](http://www.studentloans.gov).

☐ To apply for a private educational loan, students can choose any lender that funds private student loans and complete an online application with that lender. For a list of suggested lenders, please visit: [http://sfs.columbia.edu/financial-aid/private-loans#suggested_lenders](http://sfs.columbia.edu/financial-aid/private-loans#suggested_lenders)

☐ International students may choose any lender that funds private student loans and complete an online application. This requires a creditworthy U.S. cosigner. You may investigate home country resources, too.